

WELCOME

IMPORTANT DATES

Nov. 6-9: Families Forward Thanksgiving Food Drive

Nov. 8: PTA General Meeting in MPR

Nov. 8: Reflections showcase

Nov. 8: Spring Fundraiser Meeting at 9:30am

Nov. 14-16: Sweetfin fundraiser

Nov. 21: ASP Friendsgiving

Nov. 21: 6th Grade Toilet Bowl

Dec. 1-3: Harvest Cup tournament

Dec. 13: Spring Fundraiser Meeting at 8:30am

Jan. 25: Theater auditions

Jan. 30: Theater call backs

Jan. 31: General Association Meeting



**BONITA
CANYON**

**Bonita Canyon PTA
General Association Meeting
November 8th, 2023
8:30am**

GENERAL ASSOCIATION BUSINESS

8:30am	Call to Order	Rhea Weiss
8:33am	Consent Agenda <ul style="list-style-type: none">• Approve September 27th, 2023 General Association Meeting Minutes	Lana Encheff
8:35am	Board Reports	
	Audit <ul style="list-style-type: none">• Approve Year-End Audit (2022-2023)	Andrew Matlaf
	Treasurer Updates <ul style="list-style-type: none">• Present monthly reports for August-October 2023• Approve 2023-2024 Budget Updates (Spelling Bee & Spirit Wear)• Ratify Payments• Approve Expenses through January 31st (w/in limits of budget)	Christina Chen
	VP Ways & Means <ul style="list-style-type: none">• Membership Drive Results	Crystal Spitale
	VP Membership <ul style="list-style-type: none">• Directory Update• Upcoming Guest Speakers	Jason Chao
	VP Curriculum/Program Updates <ul style="list-style-type: none">• Reflections/Recess Art/Running Club/BC Connections/ Student Assemblies/Talent Show/Harvest Cup	William Yeh
	President's Update <ul style="list-style-type: none">• Community Outreach Upcoming Events• Spring Fundraiser• IPSF Annual Giving Campaign	Rhea Weiss
9:00am	Principal's Report	Corey Pace
9:30am	Adjourn Meeting	Rhea Weiss

UPCOMING MEETINGS

NEXT PTA EXECUTIVE BOARD MEETING – **November 17th at 8:30am** Conference Room

NEXT PTA GENERAL ASSOCIATION MEETING – **January 31st at 8:30am** MPR

RECORDING SECRETARY

Bonita Canyon Elementary School PTA Meeting Minutes General Association Meeting September 27, 2023

Executive Board Attendees: Corey Pace, Rhea Weiss, Sarah Klein, Jason Chao, Will Yeh, Christina Chen, Jesslyn Stewart, Andrew Matlaf, Lana Encheff, Aydan Mirza, Tracy Oneal, Jori Mendivil

General Association Attendees: 34 General Association members (per sign in sheet). Speakers Lily Samson and Michelle Diaz were also in attendance.

Location: Bonita Canyon Elementary School Multipurpose Room

1. Call to Order – Rhea Weiss

- The meeting was called to order at 8:32 am.

2. Consent Agenda – Lana Encheff

- The minutes for the May 12, 2023 General Association meeting were presented to the Executive Board by email on May 15, 2023, and a copy made available near the sign-in sheet today. The minutes are accepted without any changes. They are approved as written and will be filed for audit.

3. Approve 2022-2023 Year-End Audit – Andrew Matlaf

- The budget was balanced and approved at the August Executive Board meeting. IUSD PTA approved as well. No major findings. A copy is available for review.

4. Board Reports

a. Treasurer – Christina Chen

o Annual Financial Summary 2022-2023

- Budgeted income of \$206,450. Actual income of \$206,879.28. \$429.28 over budget.
- Budgeted expenses last year were \$242,505. Actual expenses were \$235,810.26. \$6,694.74 under budget.

o Monthly Reports

- May Treasurer Report. Total assets as of April 30, 2023 were \$285,829.50. Total assets as of May 31, 2023 were \$272,739.27. Assets net of uncleared transactions as of May 31, 2023 were \$266,149.66.
- June Treasurer Report. Total assets as of June 30, 2023 were \$268,406.01. Assets net of uncleared transactions as of June 30, 2023 were \$266,871.29.
- July Treasurer Report. Total assets as of July 31, 2023 were \$268,691.24. Assets net of uncleared transactions as of July 31, 2023 were \$267,156.52.

o Ratify Payments

- MOTION – Christina Chen moved to ratify payments between May 1, 2023 and July 31, 2023. The motion was seconded by Jori Mendivil and approved without a nay vote.

o Approve Expenses Through November 8, 2023

- MOTION – Christina Chen moved to allow payment of ordinary and necessary bills until the next General Association meeting on November 8, 2023. The motion was seconded by Corey Pace and approved without a nay vote.

o Approve 2023-2024 PTA Budget

- Budgeting total income of \$196,700. Anticipate expense of \$220,878. Budget deficit of \$24,178.
- Big ticket items for income will be the fall membership drive and spring fundraiser.
- Big expenses will be art, music, PE, media, classroom instruction, instructional support, field trips, and assemblies.
- Budget breakdown is available today in the MPR and in the office.
- MOTION – Christina Chen moved to approve the 2023-2024 PTA budget. The motion was seconded by Sarah Klein and approved without a nay vote.

o Spirit Wear Invoice

- Originally budgeted \$5,000, but expense was \$8,562.25. Although went over budget, still netted a profit of \$819.25.
- MOTION – Christina Chen moved to increase the spirit wear budget to the increased expense to cover this year. The motion was seconded by Jesslyn Stewart and approved without a nay vote.

o QuickBooks Increase

- In prior years, we were using QuickBooks desktop. QuickBooks desktop is no longer available, so need to switch to subscription-based QuickBooks online at a cost of \$85/month. Will need to increase budget to take that into account.
- MOTION – Christina Chen moved to change category 220C (currently PTA computer) to computer/technology and increase the budget from \$600 to \$1,620. The motion was seconded by Corey Pace and approved without a nay vote.

c. VP Ways & Means – Crystal Spitale

- o **Fall Pledge Drive Updates.** Cost is \$25 to join PTA, but asking for \$250. Please join in order to vote. Currently at 63% of goal. Directory deadline is September 29.

d. VP Curriculum – Will Yeh

- o **Program Updates.** Big event this month was Back to School Bash. Upcoming in October are movie night (October 6), Reflections (October 9 deadline).
- o **Reflections Update (Presented by Ashley Bresenden & Tracy Oneal).** There are 6 entries so far. Looking for a lot more. Showcase will be November 8. The theme is: “I am hopeful because...” They are available to help if need help with filling out the form, etc.
- o **Run Club (Presented by Matt Weiss).** Matt Weiss will coach. Will take place Mondays from 3:00-3:45 from October 9 through December 11. There will be two events: Run for Claus & Kids Run the OC. Possibly adding a spring program as well.
- o **Recess Art.** Recess art has returned and will take place every other month. Looking for volunteers.
- o **Girl Talk.** October 17 at 6:00 in the MPR. Open to all students.
- o If volunteer, must sign up through Raptor first.
- o **Talent Show (Presented by Rhea Weiss).** Auditions will be November 1. Lori Stewart is heading.

e. VP Membership – Jason Chao

- o **Directory Update.** 235 families have joined. Raised a little over \$44,000. We have a little catch up to do. Directory cutoff will be extended next week so it is out before Thanksgiving. Please vote for the cover winner today.

5. Guest Speakers

- Lily Samson – Elementary Resource Counselor. Addresses increase in anxiety, behavioral concerns, academic, eating disorders, among other areas. If out of scope of her practice, will be referral out.
- Michelle Diaz – Intervention Teacher (Tier 3). New position in district. Focus is on academic interventions in reading and math. Collaborates with teachers and identifies needs in reading and math.

6. Principal’s Report – Corey Pace

- Grateful for PTA’s support. Always available.

Meeting adjourned at 9:28 am.

TREASURER REPORT

**Bonita Canyon PTA
Treasurer's Report
Cash Balances and Activities – October 2023**

Total Assets as of September 31, 2023 **\$268,575.80**

Wells Fargo Business Checking Account

Beginning Balance \$131,434.25
Account Balance as of October 31, 2023 \$118,673.49

First Internet Business Money Market Account

Beginning Balance \$137,141.55
Account Balance as of October 31, 2023 \$137,537.57

Total Assets as of October 31, 2023 **\$256,211.06**

Uncleared Transactions \$ 5,224.44

Assets Net of Uncleared Transactions as of October 31, 2023 **250,986.62**

Signature:

Christina Chen
Treasurer

Date:

Bonita Canyon Elementary PTA
Wells Fargo Checking, Period Ending 10/31/2023
RECONCILIATION REPORT
Reconciled on: 11/06/2023
Reconciled by: Christina Chen

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		131,434.25
Interest earned		9.37
Checks and payments cleared (27)		-22,338.10
Deposits and other credits cleared (14)		9,567.97
Statement ending balance		118,673.49
Uncleared transactions as of 10/31/2023		-5,224.44
Register balance as of 10/31/2023		113,449.05

Details

Checks and payments cleared (27)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/22/2023	Check	6264	Suzanne Watson	-40.28
09/11/2023	Check	6290	Jon Mendivil	-270.00
09/11/2023	Check	6285	Jessica Fakharzadeh	-270.00
09/13/2023	Check	6293	Melissa Pearson	-320.00
09/13/2023	Check	6296	Jesslyn Maron	-290.00
09/18/2023	Check	6302	Rhea Weiss	-101.95
09/18/2023	Check	6301	Matt Weiss	-384.00
09/27/2023	Check	6304	Julie Haley Art for All	-1,000.00
09/28/2023	Check	6306	Ashley Bresenden	-145.23
09/28/2023	Check	6308	Trish Gipin	-215.50
09/28/2023	Check	6309	California Weekly Explorer, Inc.	-822.99
09/28/2023	Check	6305	iUSD Print Shop	-92.00
09/28/2023	Check	6307	GiGi and Giulia, LLC	-6,601.75
10/03/2023	Expense		Gateway Services	-24.00
10/04/2023	Check	6316	Northworld, LLC	-1,500.00
10/04/2023	Check	6314	Mark Nix	-733.00
10/04/2023	Check	6313	Jori Mendivil	-39.20
10/04/2023	Check	6312	Ocean Institute	-1,200.00
10/04/2023	Check	6311	Mission San Juan Capistrano	-1,280.00
10/04/2023	Check	6310	Netra Plesik	-58.00
10/08/2023	Check	6319	Lesley Hedrick	-150.00
10/09/2023	Check	6318	Staci Castillo	-203.70
10/09/2023	Check	6317	AIM	-282.00
10/13/2023	Check	6320	I.P.S.F.	-5,000.00
10/17/2023	Check	6321	Irvine Unified Council PTA	-1,062.00
10/18/2023	Check	6325	Scripps National Spelling Bee	-187.50
10/25/2023	Expense		Quickbooks Online	-85.00
Total				-22,338.10

Deposits and other credits cleared (14)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/02/2023	Deposit			1,916.56
10/03/2023	Deposit			947.86
10/04/2023	Deposit			1,457.12
10/05/2023	Deposit			853.30
10/06/2023	Deposit			2,182.04
10/10/2023	Deposit			192.07
10/11/2023	Deposit			1,276.87
10/12/2023	Deposit			220.28

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/12/2023	Deposit			305.00
10/12/2023	Deposit			53.85
10/13/2023	Deposit			48.25
10/17/2023	Deposit			48.25
10/19/2023	Deposit			23.97
10/20/2023	Deposit			242.45
Total				9,567.97

Additional Information

Uncleared checks and payments as of 10/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/27/2023	Check	6252	Julie Haley Art for All	-944.44
05/25/2023	Check	6289	John Espino	-550.00
09/11/2023	Check	6289	Netra Piesik	-270.00
10/04/2023	Check	6315	Strawberry Farms Golf Club	-1,077.50
10/18/2023	Check	6323	IUSD Print Shop	-20.00
10/18/2023	Check	6324	Doodlebugs Animal Adventures	-300.00
10/18/2023	Check	6322	Heritage Museum of Orange ...	-532.50
10/20/2023	Check	6326	Department of Justice	-30.00
10/30/2023	Check	6327	Audioneers for Good	-1,500.00
Total				-5,224.44

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	137,141.55
Interest earned	396.02
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>137,537.57</u>
Register balance as of 10/31/2023	137,537.57



THANK YOU FOR A SUCCESSFUL MEMBERSHIP DRIVE!

TOGETHER, WE ARE BUILDING A GREAT SCHOOL YEAR!

MATCHING GIFTS

Did you know that more than 15,000 companies have matching gift programs? These programs could double or even triple your gift. Check with your company's HR department or on their website for more information.



Thank you Emily Ryan, Aydan Mirza & Tracy Oneal for this video!

FLYERS



Sweetfin
POKÉ WITH A PURPOSE!
 SUPPORT BONITA CANYON
 11/14/23 – 11/16/23
 30% OF ALL AFFILIATED SALES WILL BE DONATED




USE CODE "GIVEBACK" FOR ONLINE AND APP ORDERS

DINE IN PERSON AND VERBALLY MENTION "BONITA CANYON"

Inquire in-store or email marketing@sweetfin.com

3RD PARTY PARTNERS EXCLUDED



FAMILIES FORWARD

THANKSGIVING FOOD DRIVE

Join us in making a difference this Thanksgiving by donating to our Food Drive! Help us ensure struggling families can savor a special holiday meal together, despite the challenges they may be facing.

DONATE BY FRIDAY
 NOVEMBER 10th

DONATE FOOD IN PERSON
 Monday - Thursday : 10am - 4pm

SHOP ONLINE - AMAZON
<https://a.co/6pqPdiy>

SHIP DIRECTLY TO
 8 Thomas, Irvine, CA 92618

SUPPORT THE PROGRAM
www.families-forward.org/thanksgiving-donation

SUGGESTED ITEMS

- \$30 Grocery Gift Card to purchase a turkey or other main course
- Boxed Stuffing
- Canned Gravy
- Canned Cranberry Sauce
- Boxed Muffin or Cornbread Mix
- Canned Fruit
- Canned Cream Soup
- Boxed Potatoes (Scalloped or Mashed)
- Canned Corn
- Canned Green Beans
- Boxed Dessert Mix (Cookies / Brownies / Cake, etc)

Thank you for helping local families in need!



8 THOMAS, IRVINE, CA 92618 • (949) 552-2727 • INFO@FAMILIES-FORWARD.ORG • FAMILIES-FORWARD.ORG
 FAMILIES FORWARD IS A 501(3)(C) ORGANIZATION • TAX I.D. #33-0086043



KIDS RUN THE OC
BONITA CANYON
 ELEMENTARY



OCT 23 **RUN CLUB** DEC 23
Fall Session

PRACTICES
 Monday, October 9th thru Monday, December 11th
 3:00 - 3:45pm
 Bonita Canyon Field

CLUB REGISTRATION



RACE REGISTRATION



COACHES

MATT WEISS (714) 290-4062
 RHEA WEISS (949) 422-2285
 EMELINE WEISS

EMAIL: BONITACANYONRUNS@GMAIL.COM



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BENEFITS



ORGANIZERS



42ND ANNUAL

HARVEST CUP SOCCER TOURNAMENT

DEC. 1-3, 2023 • GREAT PARK



BONITA CANYON ELEMENTARY
**VARIETY
SHOW**
thursday
11/30



tickets on sale soon

Don't forget to order your holiday cards and gifts (and also give back to the BC community) through the end of the year. Visit the Minted web site and use the following promo code: FUNDRAISEBONITA. For more information, see the attached flyer or email Kristi Schnepfer - kschnepfer@gmail.com

code: FUNDRAISEBONITA

IPSF INITIATIVE

PTA Programs = School Site Specific

Most PTA programs are focused at the school site. Examples include assemblies, playground activities, parent education, family nights, jog-a-thons, and book fairs.

IPSF Programs = District Wide

IPSF programs take place at schools throughout the district, insuring equal access for all students. Examples include Afterschool Classroom Enrichment (ACE), Summer Enrichment Academy, Instrument Rental, etc.

City of Irvine Challenge Match Grant

Intended to inspire community participation in bridging the growing gap between state funding and school district needs. The program matches all funds raised through IPSF, up to \$1.3 million annually.

How Does the City of Irvine Challenge Match Grant Work?

100% of these funds are forwarded to Irvine Unified School District within 14 days of receipt.

IPSF does not take any funds from the Challenge Match Grant for administrative or operating expenses.

100% of funds are used to support Irvine students, specifically to fund class size support measures as specified by the City.

THANKS TO A CHALLENGE GRANT FROM THE CITY OF IRVINE, ALL CONTRIBUTIONS TO IPSF ARE MATCHED DOLLAR FOR DOLLAR, DOUBLING THE IMPACT TO STUDENTS.

SPRING FUNDRAISER

March 8th - Save the date

COLOR THE CANYON

at Strawberry Farms

THIS FUN ADULT ONLY NIGHT OUT IS THE ONLY OTHER FUNDRAISER OF THE YEAR!

INTERESTED IN UNDERWRITING?

HAVE A DONATION?

EMAIL BCBEARSPRESIDENT@GMAIL.COM

VOLUNTEER OPPORTUNITIES

"Volunteers do not necessarily have the time; they just have the heart." - Elizabeth Andrew

Running Club Coach

Hospitality Chair

Art Recess 11/15

Spring Fundraiser Committee

Mondays 3-3:45pm

Snack ambassador

Sign up coming soon

Meeting right after this!

HOW TO STAY INFORMED

www.bonitacanyonpta.com

IG: @bonitacanyonpta

PTA Newsletter every Tuesday

Questions? Email

bcbearsresident@gmail.com

or any executive board member

PRINCIPAL REPORT



**NEXT GENERAL ASSOCIATION
MEETING JANUARY 31st**

See you there!